

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1   2
2. AMENDMENT/MODIFICATION NO. 05	3. EFFECTIVE DATE 30-Jul-2010	4. REQUISITION/PURCHASE REQ. NO. N66604-0160-3811	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY CODE	N66604	7. ADMINISTERED BY (If other than Item 6) CODE	S0701A

NUWC, NEWPORT DIVISION  
Simonpietri Drive, Building 11  
Newport RI 02841-1706

DCMA HARTFORD  
130 DARLIN STREET  
EAST HARTFORD CT 06108-3234

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Sonalysts, Inc. 215 Parkway North Waterford CT 06385	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4126-N410
CAGE CODE 1L297	FACILITY CODE 077317766
10B. DATED (SEE ITEM 13) 26-Mar-2008	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority) Bilateral: Clause B42S 'Options' and see page 2 for additional authorities

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
[REDACTED]		[REDACTED]	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
[REDACTED]	30-Jul-2010	BY [REDACTED]	30-Jul-2010
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

NSN 7540-01-152-8070

30-105

PREVIOUS EDITION UNUSABLE

**STANDARD FORM 30** (Rev. 10-83)

Prescribed by GSA  
FAR (48 CFR) 53.243

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## GENERAL INFORMATION

**Distribution:** KR, 0221, DFAS-HQ0337, 601 [REDACTED], 601 [REDACTED], 1193CLO [REDACTED], 07S [REDACTED].

FSC: R414

NUWCDIVNPT Control #: 104308

NUWCDIVNPT Requisition #(s): N66604-0160-3811

NUWCDIVNPT POC: [REDACTED].)

Additional Authorities: FAR 52.232-22 "Limitation of Funds (APR 1984)" and FAR 43.103(a)(b) "Administrative"

The purpose of this modification is to:

1. Exercise Option 2 (CLIN 4100) Effective 07/30/10
2. Revise Clause B42S
3. Update Clause C16S
4. Update Clause C56S
5. Revise Clause F1S
6. Update Clause G11S
7. Update Clause G17S
8. Revise Clause H31S to provide additional funding
9. Update Clause H38S

### SECTION B -

1. Revise Clause B42S to change the exercise by date for Option 2 from 06/16/10 to 07/31/10.
2. Establish new SLIN as follows: 410001.

### SECTION C-

1. Update Clause C16S to current version (MAR 2010).
2. Update Clause C56S to current version (MAR 2010).

### SECTION F- Revise Clause F1S:

1. The end date for Option 1 is changed from 09/30/10 to 07/29/10
2. The period of performance for Option 2 is changed from 03/31/10-03/30/11 to 07/30/10-09/30/11.

### SECTION G -

1. LLA (A3/410001) is added by this modification.
2. Update Clause G11S to current version (JUN 2010).
3. Update Clause G17S to current version (JUN 2010).

### SECTION H -

1. Change Clause H31S to reflect additional funds.
2. Update Clause H38S to current version (MAR 2010).

[REDACTED]

All other task order terms and conditions remain unchanged.

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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

1000 Technical and  
Software  
Development  
Support

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1100	Base Year - NWCF (CIP) (OTHER)		1.0 Lot	██████████	██████████	\$263,028.00
110001	A1 ██████████ (OTHER)					
110002	A1 ██████████ (OTHER)					
1101	Option 1 - NWCF (CIP) (OTHER)		1.0 Lot	██████████	██████████	\$275,364.00
110101	A2 ██████████ (OTHER)					
4000	Technical and Software Development Support					

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4100	Option 2 - NWCF (CIP) (OTHER)		1.0 Lot	██████████	██████████	\$288,350.00
410001	A3 ██████████ (OTHER)					

**B42S OPTIONS (JUN 2005)**

The additional items of supplies or services available under the Options clause of this task order, the applicable Line Item, and the exercise dates are specified below:

- Option #1- No later than 5/18/2009
- Option #2- No later than **7/31/2010\***

\*Exercise of Option 2 is contingent upon the extension of the Contract's Basic Award Term.

**B50S PAYMENT OF FIXED FEE – COMPLETION (MAY 2006)**

(a) The fixed fee specified herein, subject to any adjustment required by other provisions of this contract, will be paid in installments to be paid at the time of each provisional payment on account of the allowable cost, the amount of each such payment of fee to be in the

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same ratio to the total fixed fee as the related provisional payment on account of allowable cost is to the total estimated cost of the order.

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### Statement of Work

#### USW Analyst Toolkit Development

##### 1.0 BACKGROUND

The Undersea Warfare (USW) Analysis Department (Code 60) undertakes modeling and analysis tasking in support of NUWC Division Newport and Headquarters initiatives. These tasks require highly skilled USW analysts to provide and interpret technical information and often result in the need to run computer simulations (e.g. SIM II) to provide performance assessments.

##### Undersea Warfare Analysis Overview

The capability to conduct relevant and representative warfare analysis is a fundamental responsibility and technical leadership area of the Naval Undersea Warfare Center (NUWC). Effective warfare analysis is a crucial component for the success of the Center. Warfare analyses provide the insights that enable the Center to most effectively apply our limited resources to address fleet needs for today and for tomorrow.

The mission of Code 60 is to provide the analysis information that enables NUWC Division, Newport to:

- Understand and help shape the emerging war-fighting context
- Develop rationale for the start and continuation of relevant programs
- Lead formulation of investment trades and strategies

##### SIM II Overview:

SIM II (not an acronym) is a dynamic naval engagement model developed and used by Code 60 to generate USW performance data and metrics for warfare analysis studies. Because this tool has been in use for dozens of years, there is a significant amount of legacy inputs, tactics, and data that needs to be understood while using the tool. The following lists the major attributes of SIM II:

- It is a multi-platform, multi-sensor, variable tactic Monte Carlo simulation used to model surface ships, submarines, aircraft, unmanned vehicles, weapons and countermeasures.
- SIM II evaluates platform performance through the entire engagement evolution including search, detection, classification, avoidance, approach, localization, fire control targeting, weapons firing, counterattacks, evasion and re-engagement.
- To provide for end-to-end simulations (simulations that run through weapon engagements), SIM II has been integrated with the Scenario Structured Torpedo Requirements Model (SSTORM) and the Technical Requirements Model (TRM).
- Overall metrics are unlimited but generally include probability of detection, classification, kill and counter-kill, along with their respective ranges plus items such as search rate, engagement rate, and exchange ratio.
- SIM II has its own tactics language that is used to model scenarios through which tactical decisions are made and executed based on mission objectives and available information and data.
- There are many auxiliary software tools for setting up and submitting SIM II runs, extracting key data metrics from SIM II output, examining SIM II input parameters and graphically displaying output data such as single case engagements.

##### The Undersea Warfare (USW) Analyst Toolkit Initiative

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The Undersea Warfare Analysts Toolkit is a Capital Investment Program (CIP) initiated by NUWC Division Newport (Code 60) beginning in FY 2008 to provide improved access to high quality USW data to a broader set of NUWC analysts and engineers. The initial effort, the SIM II Input Data Viewer (IDV), will provide access to a huge repository of sensor and platform data previously available only to SIM II modelers. The IDV will allow more projects and personnel to take advantage of the Government's long-term investment in SIM II and the compiled data used to conduct SIM II studies.

## 2.0 SCOPE

The Contractor shall provide technical expertise and software development support to the USW Analyst Toolkit Capital Investment Program (CIP) initiative. This task order requires extensive knowledge of the SIM II model, its auxiliary programs, and its massive database, in order to facilitate rapid design and development of the USW Analyst Toolkit. The Contractor shall use established SIM II algorithms, tools and concepts to construct the core data retrieval and manipulation system for each of the Analyst Toolkit modules. The Government will provide the instructions, graphic user interface and primary control program for each of the Analyst Toolkit modules as Government Furnished Information (GFI).

### 3.0 APPLICABLE DOCUMENTS

3.1 The following includes guides, directions, and written standards to which the Contractor shall adhere in performing the work under this task order:

- a. SIM II: Software Standards, 13 July 2000
- b. SIM II: Software Configuration Management Procedures, June 2000
- c. "USWAL Policies and Procedures", 4 June 2003
- d. Analyst Toolkit Development Plan, Sep 2007

3.2 The following documentation is required for the performance of this task:

- a. "SIM II: User Reference Manual"

### 4.0 REQUIREMENTS

The Contractor shall perform the following tasks in accordance with paragraph 3.6 in the SeaPort-E basic contract statement of work.

#### 4.1 USW ANALYST TOOLKIT DEVELOPMENT SUPPORT

The Contractor shall conduct the following software design and development tasking in accordance with technical instructions in the form of the Analyst Toolkit Development Plan (applicable document 3.1.d). The technical instructions will specify the required data sets that will be selected for extraction and the format required so that the data sets may be interfaced with the graphical user interface (GFI) for each particular module.

4.1.1 The Contractor shall research the existing methods of generating, accessing and manipulating data for the SIM II database and recommend data collections and methods to be used in the Toolkit module under consideration. Examples of data collections are platform radiated noise, environmental propagation loss, platform dynamics, and signal excess. Method examples include database version control and comment fields to describe the genesis of the data.

4.1.2 In accordance with the standards identified in applicable document 3.1a, and the specifications in applicable document 3.1d, the Contractor shall develop software to perform the data set manipulations required for the module.

4.1.3 The Contractor shall document the software following the procedures in applicable document 3.1b.

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4.1.4 The Contractor shall deliver the software and executable for integration under the graphical user interface (GUI), and perform testing and evaluation in accordance with the technical instructions.

#### 4.2 DELIVERABLE PRODUCTS

4.2.1 The Contractor shall install the software developed onto the USWAL file server (source code and executable) and deliver a written Software Requirement Document (SRD) in Microsoft Word format and documentation in HTML format via email (CDRL Item A001). The purpose of the SRD is to specify the requirements for a software item and the methods to be used to ensure that each requirement has been met, and is used as the basis for design and qualification testing of a software item. The Contractor shall address, as a minimum, the following topics in a SRD:

- General Description
- Analyst Toolkit Functional Requirement
- Requirements Identification
  - Software Technical Issues
  - Data Definition and Database Requirements
  - Design and Implementation Constraints
  - Requirements for External Interfaces
- Evaluation of Software Requirements
  - Testability
  - Feasibility
- User Issues
  - User Documentation Requirements
  - User Operation and Execution Requirements

4.2.2 Performance Standard: The SRD and source code will be complete and free of errors. The source code and SRD will meet the deliverable due dates as specified in the technical instructions.

#### 5.0 PROGRESS REPORTS

The Contractor shall provide monthly status reports in accordance with Clause C16 Cost Performance Reporting (May 2005). These reports shall document the technical and financial status, including a list of deliverables provided and analyses performed during each monthly reporting period.

#### 6.0 QUALITY SURVEILLANCE AND PERFORMANCE STANDARDS

The Government will conduct quality surveillance via various methods including formal and informal meetings, review of technical reports, review of monthly progress reports, and review of deliverables.

Contractor performance shall be evaluated in the areas of technical quality, responsiveness, timeliness and cost. Technical quality will be evaluated against the performance standards defined in 3.0 Applicable Documents (GFI), and in the task paragraphs. Responsiveness will be evaluated based upon the Government's experience interacting with the Contractor during performance. Timeliness will be evaluated based on the Contractor's ability to meet CDRL schedules with minimal variance. Cost will be evaluated based upon the Contractor's ability to manage to the negotiated costs.

#### **C16S COST AND PERFORMANCE REPORTING (MAR 2010)**

(a) The Contractor agrees to provide the Contractor's Funds and Man-hour Expenditure Report in the Electronic Cost Reporting and Financial Tracking (eCRAFT) System within sixty (60) days after the date of task order award. Failure to comply with this requirement may result in task order termination.

(b) The Contractor's Funds and Man-hour Expenditure Report reports contractor expenditures for labor, materials, travel and other contract charges.

(1) Format. Data shall be reported in a format acceptable to the Electronic Cost Reporting and Financial Tracking System (eCRAFT). Paper submittal of the data is permitted for the first 60 days of performance.

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Address paper submittals to the Contracting Officer's Representative identified in the task order.

(2) Scope and Content.

(i) The Contractor shall identify costs to the individual SLIN if applicable. If pricing is not established at the SLIN level, report to the CLIN.

(ii) The Contractor shall report individual cost elements comprising the total cost of performance for the current cost reporting period.

(3) Submission and Approval.

(i) Submit report at least once per month beginning 30 days after task order award. Approval will be indicated by e-mail notification from eCRAFT.

(ii) Distribution Statement. Distribution Statement B: Distribution to U.S. Government agencies only; Proprietary Information; (date data generated). Other requests for this document shall be referred to NUWCDIVNPT Code 119 .

(c) The Contractor's Performance Report indicates the progress of work and the status of the program and of all assigned tasks. It informs the Government of existing or potential problem areas. References to costs are meant to be at a summary level. Preparation instructions follow.

(1) Format. Pages shall be sequentially numbered. All attachments shall be identified and referenced in the text of the report. Report shall be prepared in the contractor's format and shall be legible and suitable for reproduction. Electronic submission is encouraged.

(2) Content.

(i) Provide a front cover sheet that indicates the contractor's name and address, the contract number and task order number, the system or program nomenclature, the report date, the reporting period, the report title and a serial number for the report, the security classification, the name and address of the person who prepared the report, and the name of the issuing Government activity (Naval Undersea Warfare Center Division, Newport).

(ii) Report task order schedule status. Describe the progress made against milestones during the reporting period.

(iii) Report any significant changes to the contractor's organization or methods of operation, to the project management network, or to the milestone chart.

(iv) Report problem areas affecting technical, scheduling, or cost elements. Provide background and recommendations for solutions beyond the scope of the task order. Report results (positive or negative) obtained related to previously identified problem areas, with conclusions and recommendations.

(v) Report all trips and significant results.

(vi) Report all significant communications and any commitments made thereby. Include all non-contractual communications, such as emails, telephone conversations, etc.

(vii) Report Engineering Change Proposal (ECP) status. Identify all ECPs by status, i.e., proposed, approved and implemented.

(viii) Report plans for activities during the following reporting period.

(ix) Include appendices for any necessary tables, references, photographs, illustrations, charts, etc.

(3) Submission and Approval.

(i) Submission. Submit report monthly beginning 30 days after task order award.

(ii) Distribution. Provide one original copy to the Contracting Officer's Representative. Additional copies shall be



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provided to:

(iii) Distribution Statement. Distribution Statement B: Distribution to U.S. Government agencies only; Proprietary Information; (date data generated). Other requests for this document shall be referred to NUWCDIVNPT Code .

(iv) Approval. DD Form 250 is not required. Approval will be indicated via letter of transmittal.

(d) The contractor shall not provide other funds, man-hour, or status reporting without the prior written approval of the Task Order Ordering Officer.

#### **C24S SECURITY REQUIREMENTS (OCT 2004)**

The Contractor shall comply with the attached DD Form 254, Contract Security Classification Specification, and any documents such as Classification Guides attached thereto or referenced thereon.

#### **C55S Software Development Requirements (NAVSEA) (DEC 2006)**

(a) The contractor shall define a general Software Development Plan (SDP) appropriate for the computer software effort to be performed under this contract. The SDP shall, at a minimum:

(1) Define the contractor's proposed life cycle model and the processes used as a part of that model. In this context, the term "life cycle model" is as defined in IEEE/EIA Std. 12207.0;

(2) Contain the information defined by IEEE/EIA Std. 12207.1, section 5.2.1 (generic content) and the Plans and Procedures in Table 1 of IEEE/EIA Std. 12207.1. In all cases, the level of detail shall be sufficient to define all software development processes, activities, and tasks to be conducted;

(3) Identify the specific standards, methods, tools, actions, strategies, and responsibilities associated with development and qualification;

(4) Document all processes applicable to the system to be acquired, including the Primary, Supporting, and Organizational life cycle processes as defined by IEEE/EIA Std. 12207 as appropriate. Such processes shall be equivalent to those articulated by CMMI@;

(5) Include the content defined by all information items listed in Table 1 of IEEE/EIA Std. 12207.1, as appropriate for the system and be consistent with the processes proposed by the developers;

(6) Adhere to the characteristics defined in section 4.2.3 of IEEE/EIA Std. 12207, as appropriate;

(7) Describe the overall life cycle and include primary, supporting, and organizational processes based on the work content of this contract;

(8) Be in accordance with the framework defined in IEEE/EIA Std. 12207.0, including, but not limited to, defining the processes, the activities to be performed as a part of the processes, the tasks which support the activities, and the techniques and tools to be used to perform the tasks;

(9) Contain a level of information sufficient to allow the use of the SDP as the full guidance for the developers. In accordance with section 6.5.3a of IEEE/EIA Std. 12207.1, such information shall at a minimum contain, specific standards, methods, tools, actions, reuse strategy, and responsibility associated with the development and qualification of all requirements, including safety and security.

(b) The SDP shall be delivered to the Government for concurrence under CDRL A00x and shall not vary significantly from that proposed to the Government for evaluation for award. The contractor shall follow the Government concurred with SDP for all computer software to be developed or maintained under this effort. Any changes, modifications, additions or substitutions to the SDP also require prior Government concurrence.

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**C56S ACCESSIBILITY OF ELECTRONIC AND INFORMATION TECHNOLOGY (MAR 2010)**

(a) Each Electronic and Information Technology (EIT) item or service provided under this order shall comply with the EIT Accessibility Standards listed below:

- 36 C.F.R. § 1194.21 - Software applications and operating systems
- 36 C.F.R. § 1194.31 - Functional Performance Criteria
- 36 C.F.R. § 1194.41 – Information, Documentation, and Support

(b) The Contractor shall provide a Voluntary Product Accessibility Template (VPAT) for items or a Government Product/Service Accessibility Template (GPAT) for service to document compliance with the indicated Section 508 Standards.

Please refer to <http://www.itic.org/index.php?submenu=Resources&submenu=Resources&src=gendocs&ref=vp&category=resources> or <http://www.buyaccessible.gov/> for more information on VPATs and GPATs or contact <http://www.access-board.gov/contact.htm> or [www.gsa.gov/section508](http://www.gsa.gov/section508)

(c) The Contractor shall comply with the VPAT or GPAT document submitted. If the Contracting Officer determines that any item or service delivered under this order does not comply with the EIT Accessibility Standards, the Contracting Officer will notify the Contractor in writing accordingly. If the Contractor fails to promptly correct or replace the nonconforming products or services with conforming products or services within the delivery schedule contained in the order, the Government will have the rights and remedies contained in the basic contract.

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## SECTION D PACKAGING AND MARKING

### **D21S DELIVERY, CONTROL, AND MARKING OF TECHNICAL DATA (SEP 2004)**

- (a) Data furnished hereunder shall be adequately packaged to assure safe delivery at destination.
- (b) Transmittal of classified information by mail shall be in accordance with the National Industrial Security Program Operating Manual (NISPOM) for Safeguarding Classified Information (DOD 5220.22-M).
- (c) The Contractor shall distribute data items according to the distribution shown on the Contract Data Requirements List(s) (CDRL), provided as an Exhibit to this task order. The Contractor shall not distribute, release, or show data items or other technical data to third parties except with the written permission of the Task Order Ordering Officer.
- (d) Release of all technical data is subject to NUWCDIVNPT INSTRUCTION 5570.1H, OPNAVINST 5510.161 and DoD Directive 5230.25 (or appropriate superseding document).
- (e) All copies of CDRL items under this task order, regardless of distribution, shall be marked on the report cover with the following information:

Naval Undersea Warfare Center Division, Newport

Contract, Order, and ELIN Numbers

Report Title

Date of Report

Contractor Name (division which generated the report)

- (f) Some of the data deliverables under this task order may require additional markings. If this clause is cited in Block 16 of the DD Form 1423, provide the following markings prominently on the cover of the report:

Contractor's Business Address

Task Order Dollar Amount

Sponsor (name, activity, office code, and location). Orders, if applicable, will identify the sponsor.

### **D24S PROHIBITED PACKING MATERIALS (JUN 2004)**

The use of asbestos, excelsior, newspaper or shredded paper (all types including waxed paper, computer paper and similar hygroscopic or non-neutral material) is prohibited. In addition, loose fill polystyrene is prohibited for shipboard use.

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## **SECTION E INSPECTION AND ACCEPTANCE**

### **E14S INSPECTION AND ACCEPTANCE OF SERVICES (AUG 2005)**

Inspection and acceptance shall be performed in accordance with the basic contract.

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## **SECTION F DELIVERABLES OR PERFORMANCE**

### **CLIN - DELIVERIES OR PERFORMANCE**

#### **F1S PERIOD OF PERFORMANCE**

SLIN	Base or Option #	POP
1100	Base	03/26/08 – 05/11/09
1101	Option 1	05/12/09 – <b><u>07/29/10</u></b>
4100	Option 2	<b><u>07/30/10 – 09/30/11</u></b>

#### **F22S DELIVERY OF DATA (JUN 2004)**

The contractor shall deliver data items in accordance with the directions set forth on the DD Form 1423, Contract Data Requirements List (CDRL), which is an exhibit to this task order. Any change in the delivery of data must be made by a formal task order modification.

#### **F30S PLACE OF PERFORMANCE (APR 2005)**

Work will be performed at the Contractor's facility or other locations, as required by the statement of work.

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## SECTION G CONTRACT ADMINISTRATION DATA

### G1S SUBMISSION OF INVOICES -- COST REIMBURSEMENT (AUG 2005)

The Contractor shall submit invoices and any necessary supporting documentation, in accordance with the basic contract. Also, the Contractor shall provide duplicate information to the Electronic Cost Reporting and Financial Tracking (eCraft) system.

### G2S INVOICE INSTRUCTIONS (NAVSEA – SEP 2009) (NOV 2009)

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Undersea Warfare Center Division, Newport, Rhode Island (NUWCDIVNPT) utilizes the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this order. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this order shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices will no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at [http://acquisition.navy.mil/rda/home/acquisition\\_one\\_source/ebusiness/don\\_ebusiness\\_solutions/wawf\\_overview/vendor\\_information](http://acquisition.navy.mil/rda/home/acquisition_one_source/ebusiness/don_ebusiness_solutions/wawf_overview/vendor_information)

(c) The designated CCR EB point of contact is responsible for activating the company's CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company's CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company's CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

#### Type of Document

X	Cost Voucher (Cost Reimbursable, T&M , LH, or FPI) <i>Contractors MUST attach a completed SF-1035 in WAWF</i>
Applies to CLINs/SLINS: ALL	
Issue DODAAC	N66604
Admin DODAAC	S0701A
Pay Office DODAAC	HQ0337
DCAA Auditor	HAA661
Service Approver DODAAC	N66604

ATTN CONTRACTORS:

- (1) CLIN/SLIN/ACRN information MUST be included on all WAWF submissions.

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(2) Your AAA WAWF fill-in is in your line of accounting associated with the CLIN/SLIN/ACRN you are billing. It is six (6) positions in length. Examples of it's location follow. The numbers underlined are the AAA's.

A1: 97X4930.NH6A 000 77777 0 066604 2F 000000 111111111111  
AA: 97X4930.NH6A 000 77777 0 066604 2F 000000 222222222222  
A1: 1781811.H230 310 TTTTTT 0 068342 2D 000000 333333333333  
AA: 1781811.H230 310 TTTTTT 0 068342 2D 000000 444444444444


(3) Unique Item Identification and Valuation (UID): If DFARS Clause 252.211-7003 (or I11-7003) is included in this order, you MUST ensure you submit the required information into WAWF. For additional information and training on UID, go to:  
<http://www.acq.osd.mil/dpap/pdi/uid/index.html> .


(4) Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on "Send More Email Notification" and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the Government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:


(f) The contractor shall submit invoices/cost vouchers for payment per contract terms and the Government shall process invoices/cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will submit cost vouchers directly to DFAS via WAWF.

(g) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 

For payment status, log into WAWF, scroll to the bottom of the page, and click on the link for "Pay Status (myinvoice – External Link)". 

**GI0S CONTRACTUAL AUTHORITY AND COMMUNICATIONS (AUG 2005)**

(a) Functions: The Procuring Contracting Officer (PCO) for this contract is identified on the basic contract. Only the PCO can change the basic contract, and the PCO maintains primacy over the contract and all its task orders. The Task Order Ordering Officer of this Task Order is a warranted Ordering Officer of the Naval Undersea Warfare Center Division Newport. Unless otherwise noted, all references to "Ordering Officer" or "OO" in the text of this task order and the basic contract refer to the Task Order Ordering Officer. The Government reserves the right to administratively transfer authority over this task order from the individual named below to another Task Order Ordering Officer at any time.

(b) Authority: The Task Order Ordering Officer is the only person authorized to approve changes in any of the requirements of this task order and, notwithstanding provisions contained elsewhere in this task order, the said authority remains solely the Task Order Ordering Officer's. The Contractor shall not comply with any order, direction or request of Government personnel - that would constitute a change - unless it is issued in writing

and signed by the Task Order Ordering Officer. No order, statement, or conduct of any Government personnel who visit the Contractor's facilities or in any other manner communicates with Contractor personnel during the

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performance of this task order shall constitute a change under the Changes clause of this task order and no adjustment will be made in the task order price to cover any increase in charges incurred as a result thereof.

(c) The Task Order Negotiator and Task Order Ordering Officer are:

TASK ORDER ORDERING OFFICER AND PRIMARY POINT OF CONTACT:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**G11S CONTRACT ADMINISTRATION FUNCTIONS (SERVICES)(JUN 2010)**

(a) The cognizant Administrative Contracting Office for this task order is identified in Block 6 on page one of this task order.

(b) TASK ORDER ORDERING OFFICER RETAINED FUNCTIONS. The Task Order Ordering Officer retains the administrative functions described in FAR 42.302(a) and listed below. These functions will be accomplished as set forth in the attached JA4S Task Order Administration Plan.

(3) Conduct post-award orientation conferences.

(40) Perform engineering surveillance to assess compliance with contractual terms for schedule, cost, and technical performance in the areas of design, development, and production.

(44) Perform engineering analyses of contractor cost proposals.

(45) Review and analyze contractor-proposed engineering and design studies and submit comments and recommendations to the contracting office, as required.

(46) Review engineering change proposals for proper classification, and when required, for need, technical adequacy of design, producibility, and impact on quality, reliability, schedule, and cost; submit comments to the contracting office.

(47) Assist in evaluating and make recommendations for acceptance or rejection of waivers and deviations.

(c) TASK ORDER ACO DELEGATED FUNCTIONS. The task order Administrative Contracting Officer (ACO) is delegated the following functions:

(1) All other functions of FAR 42.302(a) except (3), (40), (44), (45), (46), (47), (51), (59), (62), (63), (64), and (70).

(2) The function of FAR 42.302(b)(6).

(d) If the task order ACO identifies a contract administration problem, the remedy for which is not covered by the above, the task order ACO shall request the Task Order Ordering Officer to delegate additional functions as necessary. The Task Order Ordering Officer may delegate authority by letter.

**G14S CONTRACTOR'S SENIOR TECHNICAL REPRESENTATIVE (AUG 2005)**

The contractor's senior technical representative, point of contact for performance under this task order is:



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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**G17S COR APPOINTMENT (JUN 2010)**

(a) The Task Order Ordering Officer hereby appoints the following individual as the Contracting Officer's Representative (COR) for this task order:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

(b) The COR is responsible for those specific functions assigned in the Task Order Administration Plan, attached.

(c) Alternate COR. In the absence of the COR named above, all responsibilities and functions assigned to the COR shall be the responsibility of the Alternate COR acting on behalf of the COR. The Contracting Officer hereby appoints the following individual as the Alternate COR.

Name: NONE

(d) Only the Task Order Ordering Officer has the authority to modify the terms of the task order. Therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract or this task order between the contractor and any other person be effective or binding on the Government. If, in the opinion of the contractor, an effort outside the existing scope of this task order is requested, the contractor shall promptly notify the Task Order Ordering Office in writing. No action shall be taken by the contractor unless the Task Order Ordering Officer, or basic contract PCO has issued a formal modification.

```
Accounting Data
SLINID  PR Number      Amount
-----
110001  N66604-7276-4405  [REDACTED]
LLA :
A1 97X4930.NH6A 000 77777 0 066604 2F 000000 60100P991038
Standard Number: 0116358

110002  N66604-8079-6892  [REDACTED]
LLA :
A1 97X4930.NH6A 000 77777 0 066604 2F 000000 60100P991038
Standard Number: 0116358
```

BASE Funding [REDACTED]  
Cumulative Funding [REDACTED]

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MOD 02

110101 N66604-9062-3618 [REDACTED]  
LLA :  
A2 97X4930.NH6A 000 77777 0 066604 2F 000000 60100P991029  
Standard Number: 0197494  
(CIP # 0960014IP)

MOD 02 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 04 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 05

410001 N66604-0160-3811 [REDACTED]  
LLA :  
A3 97X4930.NH6A 000 77777 0 066604 2F 000000 60100P991050  
Standard Number: 0197494  
CIP# 10600161P

MOD 05 Funding [REDACTED]  
Cumulative Funding [REDACTED]

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## **SECTION H SPECIAL CONTRACT REQUIREMENTS**

### **H20S INSURANCE - WORK ON A GOVERNMENT INSTALLATION**

The following types of insurance are required in accordance with the clause entitled, Insurance - Work On A Government Installation (FAR 52.228-5), and shall be maintained in the minimum amounts shown:

- (1) Comprehensive General Liability: \$200,000 per person and \$500,000 per accident for bodily injury.
- (2) Automobile Insurance: \$200,000 per person and \$500,000 per accident for bodily injury and \$20,000 per accident for property damage.
- (3) Standard Workmen's Compensation and Employer's Liability Insurance (or, where maritime employment is involved, Longshoremen's and Harbor Worker's Compensation Insurance) in the minimum amount of \$100,000.

### **H24S PROHIBITION ON TELECOMMUNICATIONS (OCT 2006)**

The contractor is expressly prohibited from purchasing any telecommunication devices (i.e. satellite telephones, cell phones, pagers, blackberry, two way radios, walkie-talkies, etc. or any associated accessories) without the written approval of the contracting officer on an item by item basis.

### **H32S INCREMENTAL FUNDING - LAST INCREMENT (AUG 2005)**

Additional funds are hereby provided for continued performance. [REDACTED]

[REDACTED] This is the last increment of funding. The clause entitled, Limitation of Cost (FAR 52.232-20), applies to this contract or order.

NUWC Accrual Date: 30 SEP 2011

### **H38S TECHNICAL INSTRUCTIONS (MAR 2010)**

(a) A Technical Instruction (TI) is written guidance or specific direction to the contractor within the scope of the task order Statement of Work (SOW).

(b) When necessary, the Government will issue Technical Instructions (TI's) to provide clarification or details of specific tasks set forth in the task order Statement of Work (SOW). However, TI's may not be used to:

- (1) assign work not covered by the scope of the task order (it is not a modification to the task order),
- (2) direct a change as defined in the contract clause entitled "Changes",
- (3) increase or decrease the task order's estimated cost, its fixed fee or award fee, its total level of effort, or the time required for contract performance; or
- (4) change any of the terms, conditions or specifications of the basic contract or task order.

(c) Normally, the Contracting Officer's Representative (COR) will issue the TI, although it may be issued by the Task Order Ordering/Contracting Officer. The TI may be based on technical discussions with the Contractor. However, the COR can only perform one of the following functions: (1) initiate the requirement for the task order, (2) place TI's, or (3) perform receipt, inspection, and acceptance of the services. If circumstances preclude an individual COR from performing a single function, then, at a minimum, the individual COR responsible for placing the TI shall not perform receipt, inspection, and acceptance.

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(d) In an urgent situation, if funding is already available (see paragraph (f)), the COR may provide oral direction to the contractor, but any oral direction must be formalized in writing within 5 working days. A TI is effective only after it is signed by the COR and delivered, mailed, or electronically transmitted to a contractor representative. Subsequent TIs may revise the original TI. The contractor shall not initiate work unless the work has been defined by a TI.

(e) As a minimum, TI's shall include the following data:

(1) Contract number, task order number and TI number,

(2) Effective date (if different from date of the TI),

(3) Technical directions or clarifications, stated in a clear and unambiguous fashion

(4) Specific reference to relevant SOW paragraphs, deliverables, quantities, due date, SLINs, color of funding, government cost estimate, and total labor hours to be expended.

(f) Regardless of whether the TI is first transmitted orally or in writing, no cost will be incurred unless appropriate funding is available on this task order.

(g) If the Contractor believes that a TI constitutes a change, the Contractor shall not perform the affected portion of the work; and shall contact the COR immediately for further clarification and direction.

(h) In the event that an issue cannot be resolved between the contractor and the COR, the Contractor shall contact the Task Order Ordering/Contracting Officer for clarification and direction.

#### **H40S KEY PERSONNEL (FEB 2007)**

The following are specified as key people for this task order:

[REDACTED]

#### **H52S PRIOR WRITTEN PERMISSION REQUIRED TO SUBCONTRACT (FEB 2007)**

None of the services required by this task order shall be subcontracted to or performed by persons other than the contractor, the contractor's employees, or those subcontractors (as listed below) which were proposed and approved in the initial offer, without the prior written approval of the Task Order Ordering Officer.

Subcontractors Manhours

#### **H61S GOVERNMENT FURNISHED PROPERTY (GFP) (FEB 2005)**

(a) The Government shall furnish Government property to the Contractor for use in connection with this task order.

(1) Government Furnished Equipment (GFE), Government Furnished Material (GFM) and Government facilities shall be made available for contractor's use as identified in the attached, Government Property Made Available. The property shall be made available, free of expense to the Contractor, in the quantities and at the times specified at the following location:

(2) Government Furnished Information (GFI) shall be provided as identified in the Statement of Work and specifications. Unless specified otherwise, GFI will be furnished within 30 days after task order award.

(b) Only the identified items, in the quantity shown, will be furnished by the Government; however, additional Government property may be made available. All other material required for the performance of this task order shall be furnished by the Contractor. GFP furnished under this task order is for use exclusively under this task order unless

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specified otherwise in writing by the Task Order Ordering Officer.

(c) All Government Property furnished under this task order shall be returned to NUWCDIVNPT at the completion of the task order unless otherwise specified. The Contractor shall immediately advise the Task Order Ordering Officer, in writing, of any property lost, damaged, or transferred out of the Contractor's possession.

**H81S TRAVEL COSTS AND RESPONSIBILITIES (JUL 2008)**

(a) Performance under this contract may require travel by contractor personnel. If travel, domestic or overseas, is required, the Contractor shall be responsible for making all needed arrangements for its personnel. This includes, but is not limited to, medical examinations; immunizations; passports, visas, etc. and security clearances. If any work will take place on a U.S. Navy vessel, the Contractor shall obtain boarding authorization for all contractor personnel from the Commanding Officer of the vessel. Authorization shall be obtained prior to boarding.

(b) The Government will reimburse the Contractor for allowable travel costs incurred by the Contractor in performance of the contract in accordance with FAR subpart 31.2 or 31.3 as applicable.

There may be situations where contractor employees and government employees travel together in government vehicles, or in vehicles rented by the government under the terms of the U.S. Car Rental Agreement (currently available at [http://www.defensetravel.dod.mil/Docs/CarRentalAgreement\\_050508.pdf](http://www.defensetravel.dod.mil/Docs/CarRentalAgreement_050508.pdf)) the government has with various rental car companies. In such situations, contractor employees may only be passengers (not drivers) in such vehicles. If a contractor employee is a passenger in a government vehicle or a vehicle rented by the government, it would be on a "no additional cost to the government" basis. If a contractor employee is a passenger in a government vehicle, the contractor shall indemnify and hold the government harmless from all liability resulting from personal injury or death or damage to property which may occur as a result of such joint travel. When a contractor is a passenger in a vehicle rented by the government, liability would be limited to the terms set out in the U.S. Car Rental Agreement in effect at the time of any incident.

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## SECTION I CONTRACT CLAUSES

252.204-7005 ORAL ATTESTATION OF SECURITY RESPONSIBILITIES (NOV 2001)

252.227-7013 Rights in Technical Data--Noncommercial Items (NOV 1995)

252.227-7014 Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation (JUN 1995)

252.227-7017 Identification and Assertion of Use, Release, or Disclosure Restrictions (JUN 1995)

252.227-7025 Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends (JUN 1995)

252.227-7030 Technical Data--Withholding of Payment (MAR 2000)

252.227-7037 Validation of Restrictive Markings on Technical Data (SEP 1999)

252.223-7006 PROHIBITION ON STORAGE AND DISPOSAL OF TOXIC AND HAZARDOUS MATERIALS (APR 1993)

252.231-7000 SUPPLEMENTAL COST PRINCIPLES (DEC 1991)

52.223-5 POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION (AUG 2003)

52.237-2 PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT AND VEGETATION (APR 1984)

### **52.222-54 Employment Eligibility Verification (Jan 2009)**

(a) *Definitions.* As used in this clause—

“Commercially available off-the-shelf (COTS) item”—

(1) Means any item of supply that is—

(i) A commercial item (as defined in paragraph (1) of the definition at 2.101);

(ii) Sold in substantial quantities in the commercial marketplace; and

(iii) Offered to the Government, without modification, in the same form in which it is sold in the commercial marketplace; and

(2) Does not include bulk cargo, as defined in section 3 of the Shipping Act of 1984 (46 U.S.C. App. 1702), such as agricultural products and petroleum products. Per 46 CFR 525.1(c)(2), “bulk cargo” means cargo that is loaded and carried in bulk onboard ship without mark or count, in a loose unpackaged form, having homogenous characteristics. Bulk cargo loaded into intermodal equipment, except LASH or Seabee barges, is subject to mark and count and, therefore, ceases to be bulk cargo.

“Employee assigned to the contract” means an employee who was hired after November 6, 1986, who is directly performing work, in the United States, under a contract that is required to include the clause prescribed at 22.1803. An employee is not considered to be directly performing work under a contract if the employee—

(1) Normally performs support work, such as indirect or overhead functions; and

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(2) Does not perform any substantial duties applicable to the contract.

“Subcontract” means any contract, as defined in 2.101, entered into by a subcontractor to furnish supplies or services for performance of a prime contract or a subcontract. It includes but is not limited to purchase orders, and changes and modifications to purchase orders.

“Subcontractor” means any supplier, distributor, vendor, or firm that furnishes supplies or services to or for a prime Contractor or another subcontractor.

“United States,” as defined in 8 U.S.C. 1101(a)(38), means the 50 States, the District of Columbia, Puerto Rico, Guam, and the U.S. Virgin Islands.

(b) *Enrollment and verification requirements.*

(1) If the Contractor is not enrolled as a Federal Contractor in E-Verify at time of contract award, the Contractor shall—

(i) *Enroll.* Enroll as a Federal Contractor in the E-Verify program within 30 calendar days of contract award;

(ii) *Verify all new employees.* Within 90 calendar days of enrollment in the E-Verify program, begin to use E-Verify to initiate verification of employment eligibility of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract, within 3 business days after the date of hire (but see paragraph (b)(3) of this section); and

(iii) *Verify employees assigned to the contract.* For each employee assigned to the contract, initiate verification within 90 calendar days after date of enrollment or within 30 calendar days of the employee’s assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section).

(2) If the Contractor is enrolled as a Federal Contractor in E-Verify at time of contract award, the Contractor shall use E-Verify to initiate verification of employment eligibility of—

(i) *All new employees.*

(A) *Enrolled 90 calendar days or more.* The Contractor shall initiate verification of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract within 3 business days after the date of hire (but see paragraph (b)(3) of this section); or

(B) *Enrolled less than 90 calendar days.* Within 90 calendar days after enrollment as a Federal Contractor in E-Verify, the Contractor shall initiate verification of all new hires of the Contractor, who are working in the United States, whether or not assigned to the contract, within 3 business days after the date of hire (but see paragraph (b)(3) of this section ); or

(ii) *Employees assigned to the contract.* For each employee assigned to the contract, the Contractor shall initiate verification within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever date is later (but see paragraph (b)(4) of this section).

(3) If the Contractor is an institution of higher education (as defined at 20 U.S.C. 1001(a)); a State or local government or the government of a Federally recognized Indian tribe; or a surety performing under a takeover agreement entered into with a Federal agency pursuant to a performance bond, the Contractor may choose to verify only employees assigned to the contract, whether existing employees or new hires. The Contractor shall follow the applicable verification requirements at (b)(1) or (b)(2), respectively, except that any requirement for verification of new employees applies only to new employees assigned to the contract.

(4) *Option to verify employment eligibility of all employees.* The Contractor may elect to verify all existing employees hired after November 6, 1986, rather than just those employees assigned to the contract. The Contractor shall initiate verification for each existing employee working in the United States who was hired after November 6, 1986, within 180 calendar days of—

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(i) Enrollment in the E-Verify program; or

(ii) Notification to E-Verify Operations of the Contractor's decision to exercise this option, using the contact information provided in the E-Verify program Memorandum of Understanding (MOU).

(5) The Contractor shall comply, for the period of performance of this contract, with the requirement of the E-Verify program MOU.

(i) The Department of Homeland Security (DHS) or the Social Security Administration (SSA) may terminate the Contractor's MOU and deny access to the E-Verify system in accordance with the terms of the MOU. In such case, the Contractor will be referred to a suspension or debarment official.

(ii) During the period between termination of the MOU and a decision by the suspension or debarment official whether to suspend or debar, the Contractor is excused from its obligations under paragraph (b) of this clause. If the suspension or debarment official determines not to suspend or debar the Contractor, then the Contractor must reenroll in E-Verify.

(c) *Web site.* Information on registration for and use of the E-Verify program can be obtained via the Internet at the Department of Homeland Security Web site: <http://www.dhs.gov/E-Verify> .

(d) *Individuals previously verified.* The Contractor is not required by this clause to perform additional employment verification using E-Verify for any employee—

(1) Whose employment eligibility was previously verified by the Contractor through the E-Verify program;

(2) Who has been granted and holds an active U.S. Government security clearance for access to confidential, secret, or top secret information in accordance with the National Industrial Security Program Operating Manual; or

(3) Who has undergone a completed background investigation and been issued credentials pursuant to Homeland Security Presidential Directive (HSPD) -12, Policy for a Common Identification Standard for Federal Employees and Contractors.

(e) *Subcontracts.* The contractor shall include the requirements of this clause, including this paragraph (e) (appropriately modified for identification of the parties), in each subcontract that—

(1) *Is for—*

(i) Commercial or noncommercial services (except for commercial services that are part of the purchase of a COTS item (or an item that would be a COTS item, but for minor modifications), performed by the COTS provider, and are normally provided for that COTS item); or

(ii) Construction;

(2) Has a value of more than \$3,000; and

(3) Includes work performed in the United States.



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## **SECTION J LIST OF ATTACHMENTS**

DD254- Contract Security Classification Specification (updated with awardee information)

DD 1423- Contract Data Requirements List (revised via modification 03)

Listing of Government Property Made Available

Task Order Administration Plan